

RECOMMENDATIONS TO PARENTS

1. The very first condition of admission is that parents/guardians will comply strictly with the terms and conditions herein stated and pay by the due date the tuition fees and all other charges.
2. The school does not provide any transport facility for students nor does it take responsibility for any external party providing transportation to the students. It is the responsibility of the parents to ensure that their wards reach the school and return home safely. The school does not provide any parking facility in the school premise. In the event of any irregularity arising from the transport services engaged by the parents, the school management shall have no obligation whatsoever for any eventuality.
3. Parents are requested to enforce regularity and discipline. They will kindly see that their children prepare their lessons daily.
4. Politeness, courtesy of speech and conduct, cleanliness in dress and person should be inculcated.
5. Leave for absence may be granted for a sufficient reason, but only on an application from the parent or guardian. This must be made in advance whenever possible. The absence and leave record sheet given at the end of this diary must be made use of.
6. Any communication (request or complaint) made by a parent should be addressed to the Principal and not to the Class teacher. When, thus communicating with the Principal, parents are requested to mention in their letter the name and the class with section of their child.
7. No visitors (Parents or others) are allowed to see the students or interview their teachers during class hours.
8. Parents are also requested not to visit classes during class hours. All business will be transacted in the office.
9. Parents are requested not to take their children during class hours except in a case of emergency.
10. Parents and guardians are required to sign all the reports and to see that their children abide by the rules of the school.
11. Parents must realise that the parents-teachers meetings are very important and they should attend them regularly.
12. The Principal reserves the right to impose corrective punishment upon students, as he may deem necessary.
13. Students must not keep much cash with them when they come to school. Such a habit is harmful. Please check them for this.
14. Small children should not be entrusted with payment of fees.
15. Students should not carry or wear valuable articles including **rings, bangles and fancy watches** when coming to school.
16. A reasonable good dress like that of the school uniform may be worn on birthdays by LKG to Class III students.
17. The school administration welcomes constructive criticism and feels happy when

parents take interest in the welfare of the institution and give feedback for improvement.

18. Only the children up to class III may wear casual dress on the day of their birthday.
19. The School is not responsible for the conveyance. It is the duty of the Parents to reach the child and take back after the school hours.
